

# Middleton & District Minor Hockey



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## Constitution

Passed on: January 15, 2012

Amended: April 7, 2013

## **Article I: Name**

Section 1: The name of this organization is Middleton & District Minor Hockey, hereafter referred to as MDMH.

## **Article II: Affiliations**

Section 1: MDMH is a division of Western Valley Minor Hockey Association, hereafter referred to as WV.

Section 2: Any articles not covered in MDMH Constitution or MDMH Bylaws will follow the process as outlined in the WV Constitution and WV Bylaws.

## **Article III: Membership & Voting Privileges**

Section 1: Membership shall consist of MDMH executive members, MDMH coaches, MDMH team managers, parents and/or legal guardians of MDMH enrolled players in good standing and any additional members as designated by MDMH executive majority vote.

Section 2: To be considered a player in good standing you must not have an outstanding debt owed to MDMH past December 31<sup>st</sup> of the current season.

Section 3: Only the above mentioned persons are entitled to vote at the Semi-Annual General Meeting, the Annual General Meeting and any Special Meeting . Each shall receive one vote and must be present to do so. No votes by proxy will be accepted.

## **Article IV: Amendments**

Section 1: Amendments or alterations of this Constitution or its Bylaws may be made only at the Semi-Annual General Meeting, the Annual General Meeting

or at a Special Meeting.

- Section 2: When calling a Special Meeting, the membership must be given a minimum of two weeks' notice, except in an emergency, in which case extra effort must be made to ensure sufficient notice (i.e. press or radio announcement)
- Section 3: Notice of motion to amend the Constitution or its Bylaws must be provided to the membership at least two weeks prior to the meeting.
- Section 4: The MDMH Constitution, the MDMH Bylaws and any other regulations shall at no time be in conflict with those of Hockey Nova Scotia.
- Section 5: This Constitution and its Bylaws shall be reviewed annually by the MDMH Executive to ensure that it remains appropriate and practical.

#### **Article V: Executive Officers**

- Section 1: MDMH shall be governed by an Executive which shall be the policy making body consisting of a President, Past President, Vice President, Treasurer, Registrar, Secretary, Fundraising Coordinator, Coach Coordinator, Ice Coordinator, Tournament Coordinator, Female Coordinator and Equipment Manager.
- Section 2: All Executive positions, except Past President, shall be elected by majority vote of the membership at the Annual General Meeting. All votes shall be by secret ballot.
- Section 3: In the event that an Executive position remain vacant at the Annual General Meeting, or in the event that a position become vacant during the season, the Executive shall seek out an individual to fill that position and shall appoint him/her by majority vote at an Executive meeting.
- Section 4: All positions, except Past President, shall serve a one year term but may be re-elected for additional terms at the Annual General Meeting if the membership so desires.

## **Article VI: Meetings**

- Section 1: Regular Executive meetings shall be held a minimum of once per month.
- Section 2: Additional Executive meetings shall be called when deemed necessary by the President, the Vice President or any three members.
- Section 3: A General Meeting of the membership shall be held by January 30<sup>th</sup> of each year.
- Section 4: An Annual General Meeting shall be held within 30 days of the final ice time offered by MDMH to report on the past seasons activities and to conduct the election of officers. Each Executive member shall prepare a report.
- Section 5: Special Meetings of the membership may be called at the discretion of the President or by the Executive at any time. A member may request a Special Meeting by written application to the President. Such application must contain detailed reasons for the request. The President shall present the application to the executive for decision within 3 days of receiving it. The Special Meeting shall be called only with the majority vote of the Executive.
- Section 6: An accurate recording of minutes shall be taken at every meeting and must contain the signature of the Secretary. At the General Meeting, the Annual General Meeting and any Special Meeting the minutes must contain any and all membership discussion and inquiries.

## **Article VII: Quorum**

- Section 1: A quorum at an Executive meeting shall be two-thirds of the Executive members.
- Section 2: A quorum at any General meeting or Special meeting shall be those in attendance provided that the criteria in Article III have been met.

## **Article VIII: Involuntary Removal of Executive Position**

Section 1: A member of the executive may be removed from office before his/her term expires by a majority vote of the general membership, called at a Special Meeting.

**Amendment:** April 7, 2013 AGM – Addition –

However, if an executive member misses three or more meetings, the executive, by majority vote, may ask that member to stepdown and in those circumstances a vote of the general membership is not required.

Section 2: At the Special Meeting, the general membership must be provided all details pertaining to the proposed involuntary removal of the member.

Section 3: The executive member whose removal is proposed must be provided written notice at least two weeks prior to the Special Meeting. The notice must contain substantiation for the removal.

Section 4: The executive member is to be suspended immediately upon receiving the notice of the Special Meeting and shall conduct no business on behalf of the executive until a decision has been rendered at the Special Meeting.

Section 5: All details of the Special Meeting must be thoroughly documented in the minutes.

## **Article IX: Awards**

Section 1: At the end of each season, a second year Atom level player shall be awarded the Seth Veinot Memorial Award. This award is presented to an Atom player who has demonstrated their own unique personality, team spirit, good sportsmanship and love for the game. This award is chosen by the coaching staff. In the event that there is more than one Atom team, each team coach will write a paragraph about the candidate and give it to the executive. The executive will then ask Seth's mother, Angie, to choose a candidate and the executive will inform the coaches of her decision.

Section 2: At the end of each season, a volunteer at the Atom level or lower shall be awarded the Albert Johnson Volunteer of the Year Award and a volunteer at the Peewee level or higher will be awarded the Al Peppard Volunteer of the Year Award. The recipient is a volunteer who has contributed enormous talent, energy and skills, has shown commitment to minor hockey, is a mentor to others, providing inspiration and encouragement and is dedicated to making MDMH's program grow. Any member may submit a signed nomination, accompanied by a paragraph about the candidate, by the deadline set by the executive. The executive will then ask Albert Johnson & Al Peppard to choose the recipient.

#### **Article X: Banquet**

Section 1: MDMH executive shall organize an end of season banquet for all MDMH players at all levels.

Section 2: MDMH executive shall determine the cost to each player to attend the banquet.

Section 3: All awards shall be presented at the banquet.

Section 4: The banquet shall not be held until completion of the last game of the last team playing in league play or provincials and no later than 20 days following completion of the last game of the last team playing in league play or provincials.